

<b>Thursday, October 26, 2023 12:00 p.m.</b>	<b>Treatment Court Steering Committee</b>	<b>Door County Justice Center</b> Jury Assembly Room 1209 S. Duluth Avenue Sturgeon Bay, WI 54235
A SUBCOMMITTEE OF THE CRIMINAL JUSTICE COLLABORATING COUNCIL		

## AGENDA

### Treatment Court Steering Committee

1. Call Meeting to Order
2. Roll Call – Establishing Quorum
3. **Adopt** Agenda
4. **Approve** Minutes
  - a) September 28, 2023 Treatment Court Steering Committee
5. New Business
  - a) Northpoint
  - b) Ohio Risk Assessment Survey (ORAS)
  - c) Program Case Load
  - d) Team Communication
  - e) Team Training Day
6. Sustainability Matters to be Considered
7. Legislative Matters to be Considered
8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
9. Set Next Meeting Date
  - a) November 23, 2023 12:00 PM (THANKSGIVING)
10. **Adjourn** Meeting

Participants may join this meeting will in person, by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Chambers Room, First Floor Government Center.

**You are invited to a Zoom webinar.**

**When:** Oct 26, 2023 12:00 PM Central Time (US and Canada)  
**Topic:** Treatment Court Steering Committee Meeting

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/81162039644?pwd=cFJYU1luVElrbFJGd2JXMQw010dz09>

**Webinar ID:** 811 6203 9644  
**Passcode:** 868691

**Or Telephone:**  
 1 312 626 6799

*Deviation from the order shown may occur.*

## Door County Treatment Court Steering Committee Minutes

(A Subcommittee of the Criminal Justice Collaborating Council Committee)

Meeting held Thursday, September 28, 2023

Held at the Door County Justice Center

*Note: These minutes are subject to review and approval of the Treatment Court Steering Committee*

1. Joseph Kresbach called the meeting to order at 12:00 p.m.
2. **Present:** Joseph Kresbach, District Attorney Colleen Nordin, Honorable Judge David L. Weber, Ashley Romanek, Kim Bridenhagen, Lieutenant Kyle Vesser, Lisa Baranaby, Erik Habetler, Shannon Veil, and Tammy Sernard.
3. **Adopt Agenda for this meeting:** Motion by Judge Weber, seconded by C Nordin to adopt the agenda. Motion carried by unanimous voice vote.
4. **Approve Minutes from Previous Meetings:**
  - a. No minutes from previous meeting.
5. **New Business:**
  - a. **Treatment Court Coordinator Role and Function**

Discussion was had regarding the different options for filling the Treatment Court Coordinator role or combining the position with other positions. Options will be evaluated over the next couple of months prior to making a final decision. The group would also like to revisit the possibility of revamping the Policies and Procedures for this program. A planning day will be schedule for this purpose. Agenda items may include; Termination process, Graduations/final phase timing, Matrix related to sanctions and rewards, improving the intake process.
  - b. **2024 Grant Update**

Grant has been submitted and waiting for State to send response.
  - c. **Drug Testing**

Discussed options of going to a different drug testing vendor to receive the results faster. Concern is currently more client specific and overall everyone is satisfied with this vendor and we will continue current practices.
6. **Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee**

Honorable Judge Weber suggested the sustainable funding/marketing. How to build the program.
7. **Next Meeting date:** Thursday, October 26, 2023 at 12:00 p.m.

8. **Adjourn:** Motion by C Nordin, second by Judge Weber to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 12:48 p.m.

Respectfully submitted by Kathy Zak, Recording Secretary



## SERVICE PROPOSAL

April 17, 2023

Proposal for University of Cincinnati Corrections Institute (UCCI) to provide services for the **Door County Court Services** (Sponsor) in the form of training on the Ohio Risk Assessment System (ORAS).

### PROGRAM DESCRIPTION

The Ohio Risk Assessment System (ORAS) is a dynamic risk/needs assessment system to be used with adult cases. It offers criminal justice actors the ability to assess clients at various decision points across the justice system. More specifically, the ORAS is comprised of 6 tools: 1) Pretrial (PAT); 2) Misdemeanor (MAT, MST); 3) Community Supervision (CST, CSST); 4) Prison Intake (PIT, PST); 5) Supplemental Reentry (SRT); and 6) Reentry (RT). Agencies must be trained and certified to use the tools; however, the system is nonproprietary, meaning once training and certification are complete, there is no cost to use the pen/paper version of the instruments. The end-user training provides an overview of the ORAS tools and offers techniques for administering and scoring each assessment instrument. In addition, the training briefly reviews how to use the results of the tool to develop case plans.

To use the program, assessors must first be trained by the UC Corrections Institute on the tool(s). Once trained, staff can immediately implement and begin using the tool(s) to conduct client risk/needs assessments. It's important to note that our UCCI curricula and interventions are free to use! Our mission is to research, develop, disseminate and implement evidence-based practices in corrections. As such, we've worked with the university to offer all of our programs at no "per-participant" fee. While copyrighted programs of UC, the training materials staff receive in our training events include permission to photocopy those resources needed to facilitate interventions. Agency automation of the tools is permissible via execution of a license agreement between the University of Cincinnati and the Sponsor's software developer. Alternatively, automation services are available from UC's Information Technology Solution Center (ITSC) at an additional cost.

### End User Training Protocol

The ORAS end user session is a 2-day in-person training for up to 30 trainees (or 4 half-days virtually for up to 15 trainees) appropriate for any staff who work with individuals who are justice involved, and there is no pre-requisite to participate in this training session. The end user training includes didactic presentation and practice of concepts and skills. The training also includes an overview of supportive research in the field, specifically the Principles of Effective Classification. Staff will then be introduced the various tools across the system, reviewing supporting material for each tool that will be used to effectively conduct an assessment interview and then score individual risk. Staff will

also learn key concepts important to using the ORAS in case planning. Finally, the training will conclude with a "next steps" conversation with staff to address how to begin using what they have learned.

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**Thursday,  
December 28, 2023  
8:00 AM to 4:30 PM**

**Treatment Court Steering  
Committee  
Team Training**

**Stone Harbor Resort and  
Conference Center**

3<sup>rd</sup> Floor Executive Conference Room  
107 N. 1<sup>st</sup> Ave.  
Sturgeon Bay, WI 54235

A SUBCOMMITTEE OF THE CRIMINAL JUSTICE COLLABORATING COUNCIL

## **TEAM TRAINING AGENDA**

### **Treatment Court Steering Committee**

1. Policy Review
2. Intake Process
3. Matrix – Sanctions and Rewards
4. Review of Kudos
5. Graduation
6. Termination Process