

Thursday,
September 22, 2022
at 12:30 PM

TREATMENT COURT STEERING COMMITTEE

A SUBCOMMITTEE OF THE CRIMINAL JUSTICE
COLLABORATING COUNCIL

Door County Justice
Center
Jury Assembly Room
1209 S. Duluth Avenue
Sturgeon Bay, WI 54235

AGENDA:

1. Call Meeting to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes from last Meeting:
July 28, 2022 Treatment Court Steering Committee
5. Old Business:
 - a. Legal Status of Treatment Court Clients
6. New Business:
 - a. Treatment Court Participant Recovery Support Meeting
 - b. Change Recovery Day Requirement in Phases
 - c. Other Treatment Court updates
7. Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee
8. Next Meeting date: Thursday, October 27, 2022.
9. Adjourn

To mitigate the impact of COVID-19 this meeting will also be conducted by teleconference or video conference.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88931663924?pwd=VDhINjMyeTMxSnQ5WHVvQW9BZVJzQT09>

Webinar ID: 889 3166 3924
Passcode: 827147

Or Telephone:
1 312 626 6799

Deviation from the order shown may occur

In compliance with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of County Clerk at 920-746-2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

AGENDA Posted: _____, 2022 by _____

Door County Treatment Court Steering Committee Minutes

(A Subcommittee of the Criminal Justice Collaborating Council Committee)

Meeting held Thursday, July 28, 2022

Held at the Door County Justice Center

Note: These minutes are subject to review and approval of the Treatment Court Steering Committee

1. **Honorable Judge David L. Weber called the meeting to order at 12:06 p.m.**
2. **Present:** Amy Lehman, Eric Habetler, Lisa Barnaby, Joe Krebsbach, District Attorney Colleen Nordin, Honorable Judge David L. Weber, Kim Bridenhagen, Sara Siefert, Shannon Viel, Sheriff Tammy Sternard, and Dr. Steven Seyfer.
3. **Adopt Agenda for this meeting:** Motion by J. Krebsbach, seconded by S. Seyfer to adopt the agenda. Motion carried by unanimous voice vote.
4. **Approve Minutes from Last meeting: May 26, 2022**
Motion by C. Nordin, seconded by S. Siefert to approve minutes. Motion carried by unanimous voice vote.
5. **Old Business:**
 - a. **Legal status of Treatment Court Clients:**
Committee discussed that it should be case by case but that individuals should not be excluded based solely on legal status. Court Services Coordinator has reached out to the State for guidance. Committee agreed to put on to next month's agenda
 - b. **Committee Pictures:**
Idea proposed by D. Weber. Court Services Coordinator to schedule and notify committee of timing.
6. **New Business:**
 - a. **Referral Process and Client Motivation at Initial Referral:**
Committee discussed importance of subjective versus objective criteria to avoid any implicit bias. Committee further discussed target population and the stages of change model of treatment. Committee agreed to continue to evaluate our referral process.
 - b. **Handling Court Visitors and Maintaining Confidentiality:**
Committee agreed that unable to have a closed court. D. Weber will limit HIPPA information reviewed with clients and A. Lehman would have conversations with clients to make them aware of open court room and sharing information.
 - c. **Other Updates:**
J. Krebsbach informed committee that pre-application for TAD funding will be submitted with request for additional funds for our Treatment Court. Additionally, J. Krebsbach is looking at 2 housing opportunities. S. Seyfer recommended that D. Weber discuss productivity and law-abiding behavior in addition to discussion of recovery with participants as these are statements from the Treatment Court Mission Statement.
7. **Matters to be placed on future agenda:**
Legal status of the Treatment Court clients
8. **Next Meeting Date:** August 25, 2022 at 12:00pm.
9. **Adjourn:** Motion by J. Krebsbach, second by S. Seyfer to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 12:54 p.m.

Respectfully submitted by Kelsey Christensen, Court Services Coordinator

The Door County Treatment Court Recovery Meeting Group Principals

1. Anonymity and confidentiality are basic requirements
2. We are here to support one another, not “fix” one another
3. We are here as Treatment Court Participants; we do not speak for the Treatment Court
4. Sharing information should be focused on your thoughts and feelings
5. No cross talk
6. All group and Treatment Court Principles shall be adhered to at all times
7. This group is for us, on behalf of us, and run by us. Let’s set a good example and make each other PROUD!

Meeting Format

Hi, my name is _____. I am a Recovering _____ Addict. I will be your chair person today.

I want to welcome you to the Door County Treatment Court Peer Run Support Group. This is a meeting for Treatment Court Participants only; we are here to share out experiences, strengths, and hopes with each other.

Before we start, I have asked _____ to read the Groups 7 Principals.

*(Principals read out loud).

Next, we will do introductions. This is not to embarrass you but to get to know each other better. I will start; my name is _____. I am a recovering _____ addict, and I am in Phase _____ of Treatment Court.

This is an open topic meeting. Does anyone wish to start us off by sharing something they are struggling with or any recent accomplishments?

(Open Discussion)

5 Minutes Prior to End of Meeting:

We will now close with a moment of silence for the sick and suffering addicts. This will then be followed by a serenity prayer.

Required Sobriety for Phasing Up Discussion

Recommendation from June Training from Department of Justice:

Phase 1 – 30 days in, 15 days of consistent sobriety

Phase 2 – 60 days in, 30 days of consistent sobriety

Phase 3 – 90 days in, 45 days of consistent sobriety

Phase 4 – 90 days in, 60 days of consistent sobriety

Phase 5 – 90 days in, 90 days of consistent sobriety

Door County Treatment Court Current Phase Structure, as approved May 2022

The Door County Treatment Court Program will consist of five phases followed by an optional Continuing Care Phase. Participants are asked to complete an application for phase advancement for each phase. The case manager can assist participants where needed on the application process. The Treatment Court Team will review the application and determine if a promotion to the next phase is appropriate.

When the team determines that a participant is eligible to phase up the next phase, the participant is presented with a certificate and reward. Each phase will have its own reward:

Phase 1 Completion: Worry stone or silicone bracelet

Phase 2 Completion: Keychain

Phase 3 Completion: Added charm to keychain

Phase 4 Completion: Cupcakes (or other dessert/food choice)

Phase 5 Completion: Coffee Mug

Each of the five phases have requirements necessary to complete prior to advancing to the next phase. In addition to the individualized phase requirements, the following are requirements expected of participants during each phase:

- Remain honest with Treatment Court Team members and service providers
- Maintain strict compliance with random alcohol and drug testing at least twice a week throughout the entirety of the Treatment Court
- Participate and be engaged in recommended treatment plans, as determined by the treatment provider
- Adhere to random home and employment visits as determined by DOC policies and procedures
- Complete Rule of 40 sheet weekly and bring to every court hearing

PHASE ONE - Responsivity

The minimum requirements for the successful completion of Phase One are as follows:

Length of phase:	60 days based on behavior related incentives and sanctions.
Requirements:	<ol style="list-style-type: none">1. Compliance with enduring Treatment Court requirements.2. Treatment provider and probation agent each develop interim goals and benchmarks with client<ol style="list-style-type: none">a. Goals and benchmarks are personalized to the clientb. To include:<ol style="list-style-type: none">i. Attend treatment court weeklyii. Meet weekly face-to-face with case manager and Probation Agentiii. Attend all scheduled treatment sessionsiv. Address safe, consistent, and independent housing needsv. Attain health insurance if lacking health insurancevi. Maintain a minimum of 14 days of abstinence from all substances as evidenced by alcohol and drug testing and monitoring systems.3. Case manager and client write a Phase 1 Treatment Court Plan inclusive of each goal and benchmark in #2.<ol style="list-style-type: none">a. Each client Phase 1 Treatment Court Plan is personalized to the client4. Treatment provider, probation agent, case manager, and client approve the client's Phase 1 Treatment Court Plan.5. Case manager provides supervision of client's Phase 1 Treatment Court Plan.<ol style="list-style-type: none">a. Client behaviors related to therapy are confidential.6. Case manager reports client progress/evidence in achieving goals of Phase 1 Treatment Court Plan during weekly team staffings.7. Client promoted to Phase 2 as determine by Treatment Court Team

PHASE TWO - Criminogenic Needs

The minimum requirements for the successful completion of Phase Two include all of the following requirements:

Length of phase:	90 days based on behavior related incentives and sanctions.
Requirements:	<ol style="list-style-type: none">1. Compliance with enduring Treatment Court requirements.2. Identify the “driver(s)” underlying the client’s criminal and substance abuse behavior with probation agent.3. Treatment provider and probation agent each develop interim goals and benchmarks with client to reduce the influence of “driver(s).”<ol style="list-style-type: none">a. Goals and benchmarks are personalized to the clientb. To include:<ol style="list-style-type: none">i. Attend treatment court weeklyii. Meet weekly face-to-face with case manager and Probation Agentiii. Attend a minimum of 1 weekly support connection per weekiv. Address safe, consistent, and independent housing needsv. Maintain a minimum of 30 days of abstinence from all substances as evidenced by alcohol and drug testing and monitoring systems.4. Case manager and client write a Phase 2 Treatment Court Plan inclusive of each goal and benchmark in #3.<ol style="list-style-type: none">a. Each client Phase 2 Treatment Court Plan is personalized to the client5. Treatment provider, probation agent, case manager, and client approve the client’s Phase 2 Treatment Court Plan.6. Case manager provides supervision of client’s Phase 2 Treatment Court Plan.<ol style="list-style-type: none">a. Client behaviors related to therapy are confidential.7. Case manager reports client progress/evidence in achieving goals of Phase 2 Treatment Court Plan during weekly team staffings.8. Client promoted to Phase 3 as determine by Treatment Court Team.

PHASE THREE – Maintenance

The minimum requirements for the successful completion of Phase Three include all of the following requirements:

Length of phase:	90 days based on behavior related incentives and sanctions.
Requirements:	<ol style="list-style-type: none">1. Compliance with enduring Treatment Court requirements.2. Treatment provider and probation agent each develop interim goals and benchmarks with client focused on demonstrating prosocial skills.<ol style="list-style-type: none">a. Goals and benchmarks are personalized to the clientb. To include:<ol style="list-style-type: none">i. Attend treatment court bi-weekly, unless the team determines more court support is appropriate.ii. Meet bi-weekly face-to-face with case manager and probation agent, or as directed by case manager and probation agent.iii. Attend a minimum of 2 weekly support connection per week.iv. Confirm Relapse prevention plan with treatment provider.v. Establish and maintain budgetvi. Maintain safe, consistent, and independent housing.vii. Obtain employment, or be involved in vocational or education program, or community service.3. Case manager and client write a Phase 3 Treatment Court Plan inclusive of each goal and benchmark in #2.<ol style="list-style-type: none">a. Each client Phase 3 Treatment Court Plan is personalized to the client4. Treatment provider, probation agent, case manager, and client approve the client's Phase 3 Treatment Court Plan.5. Case manager provides supervision of client's Phase 3 Treatment Court Plan.<ol style="list-style-type: none">a. Client behaviors related to therapy are confidential.6. Case manager reports client progress/evidence in achieving goals of Phase 3 Treatment Court Plan during weekly team staffings.7. Client promoted to Phase 4 as determine by Treatment Court Team.

PHASE FOUR – Restorative Justice

The minimum requirements for the successful completion of Phase Four include all the following requirements:

Length of phase:	90 days based on behavior related incentives and sanctions.
Requirements:	<ol style="list-style-type: none">1. Compliance with enduring Treatment Court requirements.2. Treatment provider and probation agent each develop interim goals and benchmarks with client focused on demonstrating prosocial skills.<ol style="list-style-type: none">a. Goals and benchmarks are personalized to the clientb. To include:<ol style="list-style-type: none">i. Attend treatment court monthly, unless the team determines more court support is appropriate.ii. Meet twice per month face-to-face with case manager and probation agent, or as directed by case manager and probation agent.iii. Attend a minimum of 2 weekly support connection per week.iv. Confirm Relapse prevention plan with treatment provider.v. Establish and maintain budgetvi. Maintain safe, consistent, and independent housing.vii. Maintain employment, or be involved in vocational or education program, or community service.3. Case manager and client write a Phase 4 Treatment Court Plan inclusive of each goal and benchmark in #2.<ol style="list-style-type: none">a. Each client Phase 4 Treatment Court Plan is personalized to the client4. Treatment provider, probation agent, case manager, and client approve the client's Phase 4 Treatment Court Plan.5. Case manager provides supervision of client's Phase 4 Treatment Court Plan.<ol style="list-style-type: none">a. Client behaviors related to therapy are confidential.6. Case manager reports client progress/evidence in achieving goals of Phase 4 Treatment Court Plan during weekly team staffings.7. Client promoted to Phase 5 as determine by Treatment Court Team.

PHASE FIVE – Self Actualization

The minimum requirements for the successful completion of Phase Five include all of the following requirements:

Length of phase:	90 days based on behavior related incentives and sanctions.
Requirements:	<ol style="list-style-type: none">1. Compliance with enduring Treatment Court requirements.2. Treatment provider and probation agent each develop interim goals and benchmarks with client focused on demonstrating prosocial skills.<ol style="list-style-type: none">a. Goals and benchmarks are personalized to the clientb. To include:<ol style="list-style-type: none">i. Attend treatment court monthly, unless the team determines more court support is appropriate.ii. Meet twice per month face-to-face with case manager and probation agent, or as directed by case manager and probation agent.iii. Attend a minimum of 2 weekly support connections per week.iv. Confirm Relapse prevention plan with treatment provider.v. Establish and maintain budgetvi. Maintain safe, consistent, and independent housing.vii. Maintain employment, or be involved in vocational or education program, or community service.3. Case manager and client write a Phase 5 Treatment Court Plan inclusive of each goal and benchmark in #2.<ol style="list-style-type: none">a. Each client Phase 5 Treatment Court Plan is personalized to the client4. Treatment provider, probation agent, case manager, and client approve the client's Phase 5 Treatment Court Plan.5. Case manager provides supervision of client's Phase 5 Treatment Court Plan.<ol style="list-style-type: none">a. Client behaviors related to therapy are confidential.6. Case manager reports client progress/evidence in achieving goals of Phase 5 Treatment Court Plan during weekly team staffings.7. Client approved for graduation as determined by Treatment Court Team.

GRADUATION

Participants can apply for graduation once the individual has shown successful participation in of all five phases, completed all community service hours, and are continuing to successfully and consistently make payments towards the participant's payment plan of all assessed fees. The participant must maintain a minimum of 90 days of abstinence from all substances as evidenced by alcohol and drug testing and monitoring systems.

The graduation applicant must complete a graduation application no more than 30 days prior to anticipated Treatment Court completion date. The court services coordinator will verify that the graduation applicant has met all requirements prior to graduation consideration from the Treatment Court Team.

During a meeting with the graduation applicant, the Treatment Court Team reviews the application and applicant's Treatment Court progress. If the Team determines that the applicant has successfully met obligations to the Treatment Court, the Team will declare the applicant a graduate of the Treatment Court.

Each graduate then participates in a graduation ceremony honoring the completion of all established graduates. The court service coordinator notifies graduates of the graduation ceremony date and time. Graduation ceremonies are held to celebrate each graduate's dedication and completion of program requirements. Each graduate is presented with a certificate and letter of completion by the Treatment Court Team. Upon graduation, participants have the option to continue in the Continuing Care Phase of the program.