

Notice of Public Meeting
Monday, April 3, 2023
12:00 PM

Comprehensive
Community Services,
Coordinated Services
Teams, and Children's
Community Options
Program

*Door County Government Center
County Board/Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Child Support, Corporation Counsel, County Administrator, County Clerk, District Attorney, Human Resources, Technology Services, Transportation, and Veteran's Service

1. Call Meeting to Order
2. Establish a Quorum ~ Roll Call
3. Adopt Agenda / Properly Noticed
4. Approve Minutes of 2/07/2023 Meeting
5. Correspondence
6. Old Business
 - ◆ Recruitment of consumer members
 - ◆ Guest: Representative Joel Kitchens
 - Gaps in educational services – what is happening at the legislative level?
7. New Business (Review / Action)
 - ◆ Introduction of new committee members
 - ◆ Staffing updates
 - ◆ Enrollment status reports – CCOP, CCS, and CST
8. Sustainability Matters to be Considered
9. Legislative Matters to be Considered
10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
11. Next Meeting Date(s)
12. Set per diem code
13. Adjourn

This meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84949526495?pwd=RkdzOVpPUEo3R1FSWTYvUWJ2RE12dz09>

Webinar ID: 849 4952 6495
Passcode: 394221

Or Telephone:
1 312 626 6799

Deviation from Order Shown May Occur

**JOINT MEETING OF THE COMPREHENSIVE COMMUNITY
SERVICES/COORDINATED SERVICES TEAM/
CHILDRENS COMMUNITY OPTIONS PROGRAMS
SUPPORT AND RECOVERY COLLABORATION COMMITTEE**

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

Tuesday, February 7, 2023

1. Call Meeting To Order – Chairman Mark Moeller called the meeting to order at 12:00 p.m. in the County Board Room.

2. Establish A Quorum – Roll Call/Introductions – Members Present:

Attending in Person: Mark Moeller – Chairman, Beth Chisholm – Health & Human Services Deputy Director, Sandy Hillmer – Community/Consumer/Elder, Seth Wiederanders – Certified Peer Specialist/JAK's Place, Dori Goddard – Health & Human Services Children & Families Manager, Nissa Norton – Parent/County Board Supervisor, Deb Kehrberg – Health & Human Services Children Services Program Manager, Ann Kierzek – Parent Representative, Christopher Miotke – Consumer Representative, Dorian Tosta – Consumer Representative

Attending via Zoom/Phone: Jamie Cole – Health & Human Services CCS Program Manager, Jodi Pierzchalski – Parent Representative, Kari Baumann – Parent Representative, Vinni Chomeau – County Board Supervisor, Katie Van Laanen – Health & Human Services Public Health Nurse, Gary Grahl – School Representative (joined at 12:15)

3. Motion made by Nissa Norton, seconded by Beth Chisholm to approve the agenda. Motion passed unanimously.
4. Motion made by Seth Wiederanders, seconded by Dorian Tosta to approve the November 1, 2022 minutes. Motion passed unanimously.
5. Correspondence – Beth Chisholm had a note from Kari Baumann asking if there would be a conflict of interest with her sitting on the school board. Answer was there would be no conflict.
6. Public Comment – None
7. Old Business
Recruitment of Consumer Members: Both Deb Kehrberg and Jamie Cole have their workers putting the word out to try and recruit new members.

8. NEW BUSINESS

- ✓ Introduction of New Committee Members
Deb Kehrberg was introduced as the new Children Services Program Manager who is replacing Beth Chisholm and Gary Grahl (not present at the moment) was introduced by Jamie Cole as our new school representative.
- ✓ Staffing Updates
There will be two CLTS workers retiring in 2023. Deb Fehrman will be retiring on February 14, 2023 and Faith Mills will be retiring on June 1, 2023. Katie Moore has also given her resignation effective the end of April. Sierra Brockman has been hired as a new CLTS Case Manager. CLTS is working on possibly hiring a fourth (4th) CLTS worker. As for CCS, Brianna Franken will be entering the role of CCS Service Facilitator effective February 13, 2023. Brianna comes to us from the Behavioral Health Team.
- ✓ Status Reports – CCOP, CCS and CST: Door County achieved almost all of the goals outlined in our 2022 work plan. We completed the required data and reporting tasks throughout the year. We distributed satisfaction surveys to everyone who was eligible and met our return rate goal of 75%. We met our goal of adding another service facilitator to the team and caseloads are currently balanced with an average of 12 which is slightly lower than our stated goal. With regard to system development, our provider manual has been updated and distributed. Our orientation and training process for new providers has been streamlined to ensure expectations are clear. Additionally, the CCS/CST Program Manager participated in all CST Library Work Group meetings to assist in finalizing the project. In terms of program effectiveness and impact, we developed a goal to look into PPS data entry because we found discrepancies between our TCM reports and what we received from the State the previous year. We were unable to work on this goal as the new PPS data tracking system is still in the works. Finally, we based one goal off of annual satisfaction survey results to increase natural and community connections.
- ✓ Enrollment Reports
CLTS has 82 enrollments with all eligible for CCOP. CCS has 58 enrolled in CCS/CST, 49 dually enrolled, 5 enrolled in CCS only and 4 enrolled in CST only. There are only 5 consumers over the age of 21 and the rest are children ages 7 and up.

9. Sustainability Matters to be Considered – None

10. Legislative Matters to be Considered – None

11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

- ✓ Joel Kitchens to speak regarding future educational bills as he is now the Education Committee chair and has a big sway on what bills can be brought to the committee. It would be very helpful to throw some ideas at him for what might help get funding for kids outside of the school districts especially in our area as we have limited resources.
- ✓ Jennifer Moeller to speak on guardianship again as there have been some changes.

12. Set Next Meeting Date

Monday, April 3, 2022 at 12:00 in the County Board Conference Room at the Door County Government Center and/or via Zoom.

13. Set per Diem Code - 225

14. Adjourn

Motion made by Nissa Norton to adjourn, seconded by Seth Wiederanders. Motion carried.
Adjourned at 12:28 p.m.

Respectfully submitted,

Kathy Zak
Recording Secretary