

Notice of Public Meeting
Thursday, Jan. 25, 2024

**Meeting start:
3:00 p.m.**

**DOOR COUNTY
RESOURCE PLANNING
COMMITTEE**

Door County Government Center¹
Chambers Room
(C102, 1st floor)
421 Nebraska Street
Sturgeon Bay, WI 54235

Oversight for Land Use Services Department

AGENDA

1. Call business meeting to order.
2. Establish a quorum: roll call.
3. Adopt agenda/properly noticed.
4. Approve December 7, 2023 meeting minutes.
5. Correspondence.
6. Public comment: Information may be received from members of the public, *except* information related to a pending hearing (e.g., zoning amendment or conditional use permit). Extensive discussion and all action must be deferred until and unless specific notice of the subject matter is included on the agenda.
7. Closed Session.

Convene into closed session pursuant to:

- §19.85(1)(c), Wis. Stat., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely the performance evaluation of the specific staff members of the Door County Land Use Services Department.
- §19.85(1)(g), Wis. Stat., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Roll call vote required.

8. Reconvene into Open Session; roll call vote required.
9. Discussion and Decision on closed session matters (if any).
10. Personnel matter: Discussion and potential recommendations and action based on results of consultant's study of Land Use Services Department staffing and workload levels.
11. Matters to be placed on a future agenda or referred to a committee, official, or employee.
12. Next meeting dates:
 - Feb. 1, 2024: Zoning hearing, 2 plat reviews, address project bid review, floodplain ordinance sponsorship.
 - February 15, 2024: ?
 - March 7, 2024: ?
 - March 21, 2024: ?
13. Adjourn.

Deviation from order shown may occur.

MKG/lr
01/17/24

Anyone wishing to speak must attend in person.

Members of the public who wish to simply monitor/observe the meeting may attend in person or do so remotely by using the link below, or via the Zoom smartphone app, or by calling (312) 626-6799.

Link:

<https://us02web.zoom.us/j/84932430227?pwd=ckU5a0QxTE4vUm9XR3k4eXN6RG95UT09>

Zoom Webinar ID: 849 3243 0227
Passcode: 701889

Notice in compliance with the Americans with Disabilities Act: 1) Any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. 2) Door County is committed to making its electronic and information technology (e.g., website and contents) accessible for all persons. If you encounter difficulty accessing the posted materials for this meeting, located on-line at <https://www.co.door.wi.gov/AgendaCenter> under the committee name, or have trouble accessing the virtual meeting, please call (920) 746-2323, or send a FAX to (920) 746-2387, or send an e-mail to Lriemer@co.door.wi.us so that we may determine how to best assist you.

**MINUTES OF MEETING
DOOR COUNTY RESOURCE PLANNING COMMITTEE**

December 7, 2023

1. Call business meeting to order (upon conclusion of 3:00 public hearing).

Chair Enigl called a regular business meeting of the Resource Planning Committee to order at 3:31 p.m. in the Door County Government Center Chambers Room (C102, 1st floor), 421 Nebraska Street, Sturgeon Bay, Wisconsin.

2. Establish a quorum: roll call.

Present:	<u>RPC Members</u>	<u>Staff</u>	<u>Others</u>
	Dave Enigl	Mariah Goode	Karen Schwedrsky
	Roy Englebert	Tara McKeefry	Bonnie Nutter
	Ken Fisher		
	Hugh Zettel		
	Morgan Rusnak		

3. Adopt agenda/properly noticed.

After verification of proper notice and posting procedures, there was a motion by Fisher, seconded by Rusnak, to adopt the agenda as presented. Motion carried unanimously.

4. Approve November 16, 2023 meeting minutes.

Motion by Zettel, seconded by Rusnak, to approve the minutes as presented. Motion carried unanimously.

5. Correspondence.

None.

6. Public comment: Information may be received from members of the public, *except* information related to a pending hearing (e.g., zoning amendment or conditional use permit). Extensive discussion and all action must be deferred until and unless specific notice of the subject matter is included on the agenda.

None.

7. Zoning matters: Karen Schwedrsky; conditional use permit; rebuild and add a 20' x 30' second-story addition over the existing footprint of Unit 3, Happy Landing Condominium multiple occupancy development; 2931 County Hwy. E; High-Density Residential zoning district; Baileys Harbor.

Motion by Englebert, seconded by Fisher, that:

- A. Karen Schwedrsky seeks to rebuild and also add a 20' x 30' second-story addition over the existing footprint of Unit 3, Happy Landing Condominium, a multiple occupancy development at 2931 County Highway E in the Town of Baileys Harbor, Door County, Wisconsin, in a High-Density Residential zoning district, under a conditional use permit.

B. Following a public hearing, the Resource Planning Committee (RPC) finds and concludes that:

1. The applicant has demonstrated by substantial evidence that the application and all conditions and requirements relating to the proposed conditional use are or will be satisfied.
2. There was no substantial evidence to support the opposite conclusion.
3. A conditional use permit valid for twelve months is hereby granted, subject to the following conditions and requirements:
 - a. A Door County Regular Zoning Permit authorizing construction of the buildings shall be obtained within 12 months; construction must begin within 12 months of the issuance of the regular zoning permit.
 - b. The project(s) shall comply with all applicable local, state, and federal building codes and ordinances, including obtaining all required approvals and permits prior to beginning construction.
 - c. Any outdoor lighting erected in conjunction with this use shall utilize fixtures whose lens, hood, or combination thereof allow no direct beams to be seen from off the property or cast skyward, and the lighting elements of which shall not be visible from adjacent properties.
 - d. The entire project shall be completed by December 31, 2026.

Motion carried unanimously.

8. Matters to be placed on a future agenda or referred to a committee, official, or employee.

Results of consultant's study of department staffing/workload levels.

9. Next meeting dates:

- **December 21, 2023:** ?
- **January 4, 2024:** No meeting.
- **January 11, 2024:** ?
- **January 18, 2024:** No meeting.
- **January 25, 2024:** ?

No meeting will be held December 21st, January 4th, or January 18th.

RPC members will hold January 11th and 25th as possible dates for review of the consultant's study, preferably with the consultant in attendance.

Meeting schedule as discussed, noted.

10. Adjourn.

Motion by Fisher, seconded by Zettel, to adjourn. Motion carried unanimously.

Meeting adjourned at 3:41 p.m.

Reported by,

Mariah Goode
Land Use Services Director

Tara McKeefry
Zoning Administrator